

1

Creating a New Webpage with Page Builder

A step-by-step guide for Literatum publishers

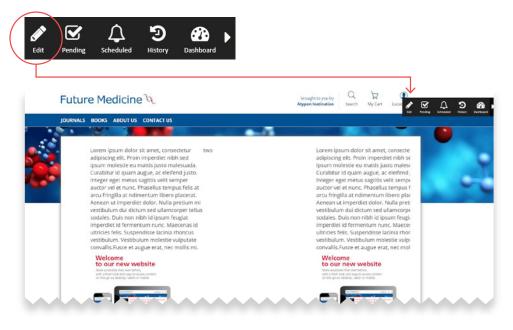
This 8-step guide shows you how to use Page Builder to create and design a new webpage; add images, text, and ads; populate it with topical content; sort that content by relevance; and schedule it to go live on your site. This example creates a new topic-based landing page in response to a breaking news story. The same approach is used to create a page for promoting a product, an event, or existing content.

Create a new webpage.

- 1.1 Log in to your website as an admin and add a new path to the site's URL. For example, if the site domain is your-domain.com, type your-domain.com/new-page.
- **1.2** Click "Enter" to navigate to this new page.
- **1.3** Type the name of an existing page template in the Page Group and Page Template text fields. This will be used as the basis for the new page. (Your Account Manager can provide you with a list of the templates for your site.) Then click "Create page."

	Page not found
	The Page you requested does not exist. You can create a new page using the form below. Page URI:
New path name	/new-page
•	Page hidden
	Page template:
	Page Group
Template name	Custom Page
	Page Template
	Sub-Template
	Visibility Options
	This page will be available on:
	This website only vww.futuremedicine.com
	Indexing Options
	Index this page
	Weekly
	O Do NOT index this page
	Page Redirect:
	Redirect to URL:
	Enable delay before the redirect: Delay in seconds
	2
	Back Create Page

1.4 You will see the existing page template, with the Page Builder menu at the top right. Click on the "Edit" icon.

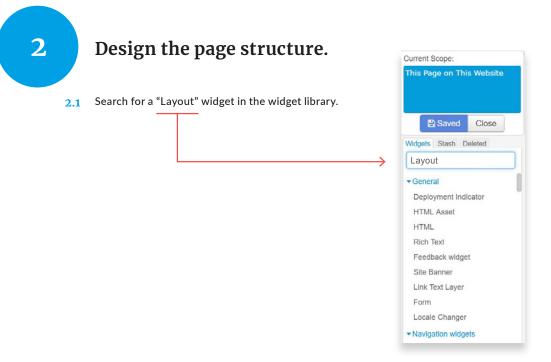


1.5 You will be asked to define a scope, or a set of webpages. The page you have just created will appear as the default scope. Click "Edit."

	Select a Scope to Edit	×
	Select one of these scopes or pick a scope manually: Default scope for this page:	
Default scope name —	www.futuremedicine.com /new-page This scope has not been edited before.	
Derault scope name	Other recently edited scopes:	- 1
	 www.futuremedicine.com Static Page The latest edit in this scope: ✓ Published @ 2017-11-29 16:42:15 by Lucas Garcia The following edit was published: Saved @ 2017-11-29 16:42:07 by Lucas Garcia 	
	www.futuremedicine.com The latest edit in this scope: ✓ Published @ 2017-11-22 13:37:39 by Miroz Zerkani The following edits were published:	
	Pick Scope Manually	it

You will see the new page you have created, with the widget menu on the right.

		Q X Cart Lucas Garcia
		Current Scope:
	Menu Widget	This Page on This Website
	JOURNALS BOOKS ABOUT US CONTACT US	
		Saved Cose
		Widgets Stash Deleted
/idget menu 🛛 🚽		Search Widgets
		• General
		Deployment indicator
		HTML Asset
		HTML, Rich Text
		Feedback widget
		Site Banner
		Link Text Layer
		Form
		Locale Changer
		Navigation widgets
		Expendable list
		Monu Drawer Button



2.2. Drag the widget into the page.



2.3 Drag another Layout widget into the page, below the first widget.



2.4 Click "Edit" in the top right corner of the first widget. In the dialog box that appears, specify the number of columns and the width of each column. Then do the same for the bottom widget.

In this example, the page is 12 units wide. Specify the column widths as follows:

TOP WIDGET: Make the left column 8 units and the right column 4 units. Click "Save." BOTTOM WIDGET: Make the left column 4 units and the right column 8 units. Click "Save."



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The page will now have two widgets with 2 columns each.

journals book	KS AROUT US CONTACT US	Land by	
	4 units 8 units	8 units	ts

Add an image to the page.

3

3.1 To add an image to the page you must first upload it to the Assets folder. Begin by clicking the "Assets" button.

Meta Data	Title Assets	
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Lorumed anypy result	Future Medicine	Image: second
	poenals moost adder of contact on	

The Page Builder file browser will appear.

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Name			Size		Туре	Dat	e Modif	ed		
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Campaign					Folder	04/	08/2017	11:24		
fakeDropZone					Folder	19/	04/2017	12:46		
fum-site					Folder	01/	06/2017	14:29		
graphql					Folder	11/0	04/2017	21:52		
handlebars					Folder	21/	03/2017	19:40		
hoad-motadata					Foldor	04/	05/2017	17:05		
Homepage_Slideshow					Folder	26/	07/2017	14:01		
html					Folder	10/	05/2017	20:04		
images					Folder	11/0	4/2017	18:00		
Marketing Assets					Folder	11/0	08/2017	08:11		
Open access forms					Folder	18/	08/2017	12:21		
ORCID					Folder	03/	10/2017	15:37		
pdfs					Folder	07/	06/2017	17:56	-	-
PubMed-icons					Folder	07/	08/2017	10:15	1	
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File	Des	tinati	on Pr	ogres	s	S	atus	Jplcade	d File Si	20

3.2 Click "Browse" and select a file from your computer to upload to the Assets folder.

3.3 Go back to the new page, search the widget library for "image," and drag the Image widget into the left column.

			Current Sc This Peop	ope: • on This Website
JOURNALS BR	OOKS ABOUT US CONTACT	<i>us</i>		Save Close
Æ	DROP HERE		•UK3 Ge Image Cover 1	neral Widgets nage

3.4 Click "Edit," then "Browse."

✓ Edit Image					
Properties	Style	Alternative Template	Wrapper	Editors	
Source URL		(
http://placeho	old.it/300x	300 Brows	e		
Alternate Text					
Link Image To					
				250 x 250	
				200 X 200	

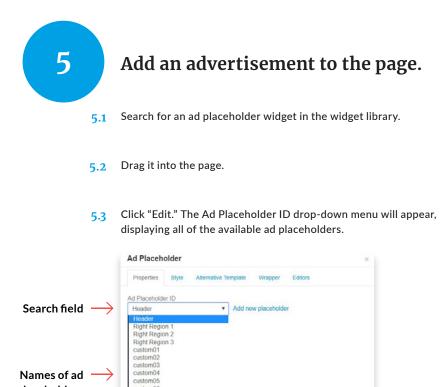
3.5 The Assets folder will reappear. Double-click on the image in the Assets folder to add the image to the widget. Then click "Save," and the image will appear on the page.

	Current Scope:
	Save Close
	Widgets Stash Deleted
and the second s	Search Widgets
all sectors and the sectors an	- General
	Deployment Indicator
	HTML Asset
	HTML
and the second se	Rich Text
	Feedback widget
~	Site Banner
	Link Text Layer
ſ	Form
1	Locale Changer

4		Add text to the page.
	4.1	Search for the Rich Text widget in the widget library.
Dummy text	4.2 →	Drag it into the page and double-click on the dummy text to enter Edit mode.
	4.3	Image: Type the text you want to add.
Page text		
		B I U ABC Image: Sector Sect

4.4 Click the "Save" icon. The text will appear on the page.

Layout Widget		2 64 E
	lorem ipsum	Current Scope: This Page on This Wababa Costs



Select one of the ad placeholders and click "Save." The advertisement, which will have been 5.4 pre-configured in the Admin Tool, will appear on the page. (Check with your Account Manager if there are no pre-configured ad placeholders.)

Save

Cancel

annite the	lorem ipsum
Current Scope: This Page on This Website	Ad Placeholder
Save Close	NEW
Widgets Stash Deieted ad	2018 Catalogue

Names of ad placeholders

custom06 custom07 custom08 custom09 custom10

custom10 custom12 custom13 custom14 custom15 ustom16

Populate the page with topical content.

- 6.1 Search for "multi search" in the widget library.
- 6.2 Drag it into the page's right column.

6

- 6.3 Click on the "Edit" button at the top right.
- **6.4** Select "Relevance" from the Sorting Options drop-down menu. This will populate the page with content related to the topic specified in step 6.7, below. (Note: The content could also be sorted by "most downloaded," "most sorted," and other criteria.)

Multi Seare	ch			3
Properties	Style	Alternative Template	Wrapper Rendering Options	Editor
Search O	ptions			
Search Collec	tion			
Articles, Cha	apters or Bo	oks (jb) 🔻		
Sorting Option	IS			
Relevance				
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Most cited	Leiten			
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EntityType	Electrone of			
EpubDate			Current search results: 1118	
FirstPage				
ISBN				
ISSN	2.2.2			
IndexDocTy				
IntendedDa				

6.5 Enter the number of results to be displayed simultaneously on the page in the Results Count field.

Properties	Style	Alternative Template	Wrapper	Rendering Options	Edito
Search O	ptions				
Search Collec	tion				
Articles, Cha	apters or B	šooks (jb) 🔻			
Sorting Option	ns.				
Relevance					
Descendir	ng.				
Ascending	3				
Results Count	t				
3	10				
Message whe	in there ar	e no results			
There are no	results at	Lthis time			
Facet filte	ering				
Author		•	Current sea	arch results: 1118	
Keyword		۲			

6.6 Click on the "Add Field Filter" button.

Properties	Style	Alternative Template	Wrapper	Rendering Options	Edito
in Journal		•			
Ppub		•			
Article Type					
fill override ar	Index F	ields - Advance			×
fill override ar	Index F	ields - Advance			×

6.7 Select "Keywords" from the drop-down menu.

Publication	*	
EntityType E-Publication Date (EpubDate) Figure Captions (FigureCaption) First Page (FirstPage) Frontmatter Full Text (Fulltext) FulltextSynonyms FuzzyAutoCompleteTitle ISBN ISSN IndexDocType IntendedDate Issue		
Keywords (Keyword)		
KeywordText Last Page (LastPage) MappingVersion Publication Date (Ppub) PrimaryLanguage	окс	ancel

6.8 Type a keyword, then click "OK," then "Save."

dd field filter	
Keywords (Keyword)	
leukemia	
	OK Cancel

The search results will appear on the page.

Save the page.

7

7.1 After you have added all the page elements, click the widget library's "Save" button to save the page without publishing it.

Current Scope:
This Page on This Website
Save Close
Widgets Stash Deleted
Search Widgets
▼General
Deployment Indicator
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7.2 The Save Changes dialog box will appear. If you wish, you can add a note about the changes you have made in the Comment field. Then click "Save."

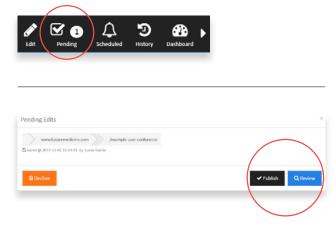
Save Changes	2
Changes were made to the following widgets:	
Added d86a1a1d-9e92-4e71-9c63-435496a5e67e -	Rich Text
Comment (optional)	
	\frown
	Save

7.3 Click the widget library's "Close" button.

This Page on Th	nis Website
	\frown
🖺 Save	Close
Widgets Stash	Deleted
Search Widget	S
✓ General	
Deployment Inc	dicator
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Review and publish the page.

8.1 You will now see a "Pending" icon in the Page Builder menu. Click on that icon, then "Review" to look over the page you have just created. When you are satisfied with the page, click "Publish."

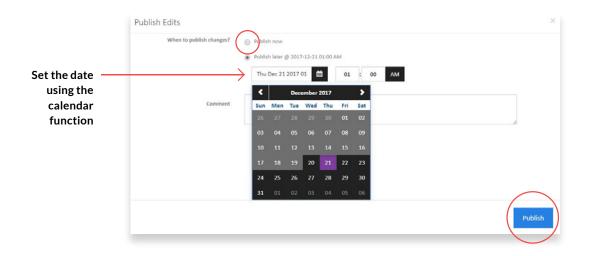


The Publish Edits dialog box will appear.

	×
/test5	
by Lucas Garcia	
Publish now Publish user @ 2017-12-21 01:00 PM Thu Dec 21 2017 13 00 01 2 00 PM	
	Publish
	Publish now Publish now Publish new Publish new

8.2 To schedule when the page will go live, click the "Publish later" radio button, set the date and time you want the page to be published, and click "Publish."

To make the new page live immediately, select the "Publish now" radio button and then click "Publish."



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DURNALS BOOKS ABOUT US CONTACT L	
ocus on Leukemia	
	Leukemia continues to cause a significant burden on health globally. The is thought to have claimed over 20 million lives to-date, causing 2 million deaths from in 2016 alone. Last November, FDA granted regular approval to ' <i>dasatinib</i> ' for the treatment of pediatric patients with leukemia. The Future Science Group really cares about this cause and we decided to make free until January 2018 all articles related to leukemia that were published in 2017.
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atest Research from our journals	Hematologic Oncology
	NEW 2018 Catalogue
A look back at 2016 in <i>International Journal</i> Sebastian Dennis-Beron	ukemia?
A look back at 2016 in <i>International Journal</i> Sebastian Dennis-Beron VOL. 5, NO. 4, , 18 MAY 2017	NEW 2018 Catalogue